American Welding Society
8669 NW 36 St, # 130 Miami, FL 33166-6672
(800) 443-9353 or (305) 443-9353, ext. 273
Email: cw@aws.org

MAINTENANCE OF WELDER CERTIFICATION FORM

Welder Certification Number	W
Welder Expiration Date (MM/DD/YY)	/ /

Last Name | First Name | MI

Personal Information

Check one: ☐ Home Address ☐ Business Address (indicate company name below, if applicable)

Address *(welder card will be sent to the address indicated on this form. Make sure to indicate Apt./Suite # for the address indicated.)*

City and State / Province / Country | Zip Code

Home Telephone Number | Work Telephone Number | Mobile Telephone Number

E-Mail Address | U.S. Social Security Number *(last 4 only)* X X X - X X

Renewal notifications will be sent via email (3) months prior to the expiration of the welder certification. It is strongly recommended that a valid email address be indicated. (Note: If notification is not received, it remains the responsibility of the Certified Welder to renew on time).

Verification of Continuity

Enter the date you most recently used the process you would like to maintain **(MM/DD/YY).**
The date the process was last used must fall within 6 months prior to your certification expiration date to show continuity.

SMAW	- -	**GMAW**	- -	**FCAW**	- -	**GTAW**	- -	***Other:***	- -

The following section must be completed by the: Employer / Supervisor / Customer / Accredited Test Facility (please circle one)
Signature certifies that the above-named welder used the welding process(es) on the dates indicated.

Print Name:		**Title:**	Test Supervisor
Company:	Knight School of Welding	**Phone:**	(502) 778-9767
Signature:		**Date:**	

Renewal Requirements

A 60-day administrative extension period is allowed. During this time your certification will be considered **expired**. If the Maintenance Form is received within the administrative extension period, and the renewal requirements have been met, your certification will be renewed from the date of its expiration. An additional late fee of $50 will be asset if the Maintenance is submit after the expiration day and between the administrative extension period.

For example,
1. Certification issued, June 1, 2016
2. Certification expires, December 1, 2016
3. Administrative extension period, December 1, 2016 to February 1, 2017, a $50 late fee will be charged.
4. After February 1, 2016, welder must re-test, to regain certification.

Important Certification Information

Certifications in accordance with Supplement C or D9.1 for the Sheet Metal Welding Code require maintenance every 12 months. Certifications in accordance with D1.1 and most other codes require maintenance every 6 months. Check the requirements of the standard that governs your certification to assure that maintenance is received by AWS at the proper intervals. ***Failure to include information on this application may result in processing delays or in the expiration of your certification. Falsification/forgery of any information contained in this form may result in loss of certification with AWS.***

Submit your maintenance form one of the following ways:

1. **Check or Money Order:** Mail the form(s), along with payment to AWS, 8669 NW 36th Street # 130, Miami, Florida 33166-6672
   Note: It is recommended that you mail the form with tracking for proof of submission.
2. **Credit Card:** E-mail the form(s), along with credit card information to cw@aws.org, OR fax form to 1-305-443-6445.

Application Fees (Welder, please check fees that apply. Refer to renewal information above.)

☐ Welder Renewal Fee $25
☐ Additional Late Renewal Fee $50

Method of Payment

Fees

Payment must accompany this application

All checks and money orders made payable to AWS ☐ Check or money order #_____

☐ VISA ☐ MC ☐ AMEX ☐ Discover

CC#: _____ / _____ / _____ / _____ Exp: _____/_____

SIGNATURE: _____ cvv: _____

AWS USE ONLY

Acct #: _____

Date: _____

Amt $: _____